

# Health Facility M&E Assessment

Name of health facility: \_\_\_\_\_

Region: \_\_\_\_\_

Person being interviewed:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

| <b>Focus area</b>  | <b>Findings</b>   |
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| <p><b><u>Service delivery:</u></b></p> <ul style="list-style-type: none"><li>• What type of services are being delivered?</li><li>• How many people were served over the past month?</li></ul> | <p>Services (list):</p> <p>No. of people being served in past months:</p> |

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| <p><b><u>Data collection:</u></b></p> <ul style="list-style-type: none"> <li>• Are service providers using standardized data collection forms? GET COPY!</li> <li>• How frequently are they using these forms?</li> <li>• To whom are they submitting these forms?</li> <li>• How frequently are they submitting the forms?</li> </ul> | <p>Use of standardized forms (yes/no/for some but not all activities):</p> <p>Frequency of data collection:</p> <p>To whom data is submitted:</p> <p>Frequency of data submission (of front-line workers to higher level):</p> |
| <p><b><u>Supervision of data collection:</u></b></p> <ul style="list-style-type: none"> <li>• Are service providers being supervised?</li> <li>• How frequently (routine, ad hoc)?</li> <li>• How does facility ensure that data collection is accurate and complete?</li> </ul>   | <p>Supervision (yes/no):</p> <p>Frequency:</p> <p>Quality assurance:</p>   |

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| <p><b><u>Data management:</u></b></p> <ul style="list-style-type: none"> <li>• How is data stored (filing cabinet, database)</li> <li>• How is the data tallied or aggregated?</li> <li>• How frequently is data tallied?</li> <li>• By whom is the data tallied?</li> </ul>                             | <p>Method of data storing:</p> <p>Method of tallying:</p> <p>Frequency of tallying:</p> <p>Responsible person:</p> |
| <p><b><u>Data analysis:</u></b></p> <ul style="list-style-type: none"> <li>• Is data analyzed?</li> <li>• If yes, by whom?</li> <li>• How is it analyzed (statistical software package used?)</li> <li>• What training has this person received?</li> <li>• What is the information used for?</li> </ul> | <p>Analyzed:</p> <p>Responsible person:</p> <p>Method of analysis:</p> <p>Training:</p> <p>Data use:</p>           |

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|--|---|
| <p><b><u>Reporting of aggregated/analyzed data:</u></b></p> <ul style="list-style-type: none"> <li>• To whom is aggregated data reported to?</li> <li>• In what format?</li> <li>• How frequently?</li> <li>• Who is responsible?</li> </ul> | <p>To whom data is reported to:</p> <p>Format used (narrative report, statistical report, both):</p> <p>Frequency of reporting:</p> <p>Responsible:</p> |
| <p><b><u>Evaluation:</u></b></p> <ul style="list-style-type: none"> <li>• Has the facility ever been evaluated?</li> <li>• If yes, when and by whom?</li> <li>• For what purpose?</li> <li>• What methods were used?</li> </ul>              | <p>Ever been evaluated (yes/no):</p> <p>When:</p> <p>By whom:</p> <p>Purpose:</p> <p>Methods:</p>   |