

WOMEN'S HEALTH INITIATIVE

ASSESSMENT CHECKLIST (On-site assessment)

{Please list names, titles and institutional affiliations of team members involved in assessment}

Objectives:

1. Identify overall ability of institution to participate in the women's health initiative.
2. Evaluate overall goals of other institutions who should be involved in the planning and implementation process.
3. Identify training needs.
4. Assess organizational commitment to women's health.

Political Environment:

Who are the key players, decision makers, controllers of health care policies and services?

Who are the medical experts in the area of women's health?

What is the relationship between the participating institution and the MOH (minister of health) and other community services?

What is the communication structure within the institution and community?

How enthusiastic are the professionals in the community?

Institutional Structure:

What is the current administrative structure for women's services? Please describe the organizational structure, staff and hours of operation.

Evaluate assignments of tasks and authority. How do clinics use their mid-level practitioners?

What is the current budget for women's health care services?

Could these funds be accessed to develop a new service model?

Review and evaluate the scope of current services (including demographics of the clientele). Please attach copies of any relevant data you have gathered.

Evaluate percentage of time the institution and director could/would commit to this project.

Facility and Procedures:

Investigate space options for ambulatory clinic. (Include floor plan).

Assess current lab capabilities (including HIV, STD, infertility tests, PAP etc.).

Identify and review treatment and referral protocols.

Investigate and evaluate social and psychological services for women and adolescents.

Evaluate role of traditional therapies (baths, spa, etc.).

Inventory equipment and supplies. What are equipment needs? What can the US institution donate? (Attach list).

Evaluate current standards of service. Include data collection requirements, if any.

Educational Services and Materials:

What kind of educational programs are available for women and adolescents?

Review and inventory patient education materials for women and adolescents.

Identify and review continuing education programs for health care professionals.

Contraceptives: What does the clinic offer? What do clients use? What is the educational process?

Training:

Assess training level of women's health care providers (physician, nurse, mid-level etc.).

What type of training is needed?

Identify common goals for education and training.

Establish time frame for training.

Summary and Recommendations:

Site:

Site Contact:

Telephone:

Fax:

Date of Assessment:

Site of Assessment Team:

Signature(s):

